

BUDGET MONITORING REPORT 2007/08

ENVIRONMENT & PLANNING SERVICE	Budget for the year £	Actual Apr - Sep £	%	Comments
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0090 Economic Development

Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	54,150.00	9922.19	18
TRANSPT	Transport Expenses	440.00	105.99	24
SUPPSERV	Supplies And Services	7,240.00	0.00	0
	Sum:	61,830.00	7541.31	12

Savings due to vacant post
Savings due to vacant post
Savings due to vacant post

0125 Print & Reprographic Unit

Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	138,220.00	67348.80	49
TRANSPT	Transport Expenses	100.00	0.00	0
SUPPSERV	Supplies And Services	81,710.00	40148.10	49
THIRDPP	Third Party Payments	1,000.00	1943.00	194
CUSREC	Customer & Client Receipts	-15,000.00	-7177.62	48
CONTRIB	Other Grants Reimbur & Contrib	-10.00	0.00	0
INRECHG	Recharges	-269,470.00	-64543.36	24
	Sum:	-63,450.00	37718.92	-59

Breakdown of a print machine - specialised work sent out to external printers (re Forge Mill)

Amount of work being sent to print room is lower than budgeted for. Services are producing print work through their own laser printers (costing more than using print room)

0141 Human Resources

Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	387,440.00	147558.90	38
PREMISES	Premise Expenses	70.00	69.00	99
TRANSPT	Transport Expenses	450.00	0.00	0
SUPPSERV	Supplies And Services	20,090.00	5796.10	29
CONTRIB	Other Grants Reimbur & Contrib	-30.00	-22.32	74
	Sum:	408,020.00	153401.68	38

Vacant post - secondments being advertised
Removal of racking and computer table

Software maintenance due to be paid in second half of year

	Budget	Actual		
	for the year	Apr - Sep		
ENVIRONMENT & PLANNING SERVICE	£	£	%	Comments

0142	Planning Services
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Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	587,570.00	237287.07	40
PREMISES	Premise Expenses	0.00	0.00	0
TRANSPT	Transport Expenses	3,890.00	1479.48	38
SUPPSERV	Supplies And Services	36,540.00	14028.94	38
CUSREC	Customer & Client Receipts	-12,500.00	-5836.89	47
CONTRIB	Other Grants Reimbur & Contrib	-20.00	0.00	0
Sum:		615,480.00	246958.60	40

Savings due to vacant posts which are in the process of being appointed to

Savings due to vacant posts

Central printing costs are lower than anticipated for half year

0147	Taxi Licensing
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Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	125,690.00	45072.57	36
TRANSPT	Transport Expenses	1,380.00	782.33	57
SUPPSERV	Supplies And Services	5,580.00	4928.09	88
CONTRIB	Other Grants Reimbur & Contrib	-30.00	0.00	0
Sum:		132,620.00	50782.99	38

Savings due to vacant posts - vacant while review of Service being carried out

Car Mileage is higher than budgeted for at half year

Office equipment budget is fully spent at half year

0148	Building Control
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Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	237,140.00	101650.26	43
TRANSPT	Transport Expenses	7,150.00	3208.65	45
SUPPSERV	Supplies And Services	8,780.00	3631.23	41
CONTRIB	Other Grants Reimbur & Contrib	-10.00	-31.88	319
Sum:		253,060.00	108458.26	43

Vacant Building Control Surveyor post

Reduced car mileage due to vacant post

Central printing lower than budgeted for

Additional private call income

0421	Redditch Partnership
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Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	42,900.00	12769.13	30
TRANSPT	Transport Expenses	200.00	71.00	36
SUPPSERV	Supplies And Services	700.00	0.00	0
Sum:		43,800.00	12840.13	29

Post currently vacant

Due to vacant post

Due to vacant post

0437	Market
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ENVIRONMENT & PLANNING SERVICE	Budget	Actual	%	Comments
	for the year	Apr - Sep		
	£	£		

Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	52,180.00	28408.31	54
PREMISES	Premise Expenses	4,500.00	2734.76	61
SUPPSERV	Supplies And Services	44,770.00	5437.21	12
CUSREC	Customer & Client Receipts	-164,340.00	-57902.05	35
	Sum:	-62,890.00	-21321.77	34

It is anticipated that income will increase over the Christmas period
This is the first full year at the Market's new location - expenditure and income is being monitored and will be reported back to Members by Property Services

0602	Corporate Traineeships
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Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	10,610.00	0.00	0
	Sum:	10,610.00	0.00	0

No trainees in first half of year. One trainee in post from September

0704	Allotments
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Group Account	Description	Budget	Actual	%
PREMISES	Premise Expenses	7,360.00	5575.37	76
SUPPSERV	Supplies And Services	870.00	420.93	48
CUSREC	Customer & Client Receipts	-5,540.00	-1213.29	22
	Sum:	2,690.00	4783.01	178

Due to flooding, clear up operations have taken the expenditure over budget - virements to be - arranged
Income due in second half of year

0718	Waste Collection Team
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Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	684,810.00	331759.61	48
TRANSPT	Transport Expenses	283,580.00	160235.97	57
SUPPSERV	Supplies And Services	97,350.00	59993.43	62
THIRDPP	Third Party Payments	32,000.00	17370.00	54
CUSREC	Customer & Client Receipts	-39,830.00	-20201.57	51
INRECHG	Recharges	-32,000.00	-18995.60	59
	Sum:	1,025,910.00	530161.84	52

Contractor and fuel costs are high than budgeted for during the first half of year
Purchase of replacement wheeled bins is higher than budgeted - investigations are being carried out (locations, dates, trends)
Recharges for 'adhoc work' higher than budgeted for at half year

ENVIRONMENT & PLANNING SERVICE		Budget for the year £	Actual Apr - Sep £	%	Comments
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0733	Contaminated Land
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Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	10,000.00	0.00	0
	Sum:	10,000.00	0.00	0

New bid - work to be programmed for latter half of 2007/08

0736	Health Administration
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Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	7,850.00	7038.37	90
THIRDPP	Third Party Payments	8,310.00	1133.69	14
CUSREC	Customer & Client Receipts	-18,070.00	-3774.83	21
	Sum:	-1,910.00	4397.23	-230

Included Smokeless Initiative which is covered by grant monies - budget to be amended
 Work has been committed in the second half of year
 Reduced income due to changes in emissions authorisations - now risk based (as per DEFRA)

0737	Dog Warden Service
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Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	17,210.00	8487.64	49
THIRDPP	Third Party Payments	26,830.00	17612.12	66
CUSREC	Customer & Client Receipts	-1,500.00	-788.50	53
	Sum:	42,540.00	25311.26	59

Includes one month charge from 06/07 (this should have been reserved at year end)

0738	Pest Control
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Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	1,000.00	0.00	0
THIRDPP	Third Party Payments	26,500.00	2050.42	8
CUSREC	Customer & Client Receipts	0.00	-1000.00	0
	Sum:	27,500.00	1050.42	4

Materials have not been purchased in first half of year
 Budget includes £10,000 bid for free rat service from October 2007.
 Income from Severn Trent for rodent control in sewers

0739	Travellers & Unauth Campers
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Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	0.00	95.00	0
THIRDPP	Third Party Payments	10,000.00	8411.32	84
	Sum:	10,000.00	8506.32	85

Legal costs
 Budget for 07/08 was reduced by £5,000 to cover additional costs in 06/07. £4,645 of costs is for repairs to barriers at Proctors Barn, Icknield Street and Throckmorton Road

	Budget	Actual		
	for the year	Apr - Sep		
ENVIRONMENT & PLANNING SERVICE	£	£	%	Comments

0748	Crematorium
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Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	170,800.00	78566.54	46
PREMISES	Premise Expenses	192,950.00	90565.72	47
TRANSPT	Transport Expenses	2,880.00	1122.93	39
SUPPSERV	Supplies And Services	28,460.00	8314.59	29
THIRDPP	Third Party Payments	4,000.00	2080.00	52
CUSREC	Customer & Client Receipts	-561,470.00	-221798.94	40
CONTRIB	Other Grants Reimbur & Contrib	-24,500.00	-13247.75	54
Sum:		-186,880.00	-54396.91	29

Savings on superannuation costs (member of staff not in scheme at present)

Car mileage is lower than budgeted for at half year

Provides for purchase of Memorial Plaques - there will be corresponding income

Income budget is not based on even spread-expected to achieve total at year end

0751	Planning Applications
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Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	16,000.00	3989.94	25
CUSREC	Customer & Client Receipts	-250,000.00	-87130.85	35
Sum:		-234,000.00	-83140.91	36

Order for Conservation advice will show on next quarterly report

Due to the Housing Monetorium there is a reduction in housing development in Redditch

0752	Local Development Schemes
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Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	20,000.00	1795.25	9
Sum:		20,000.00	1795.25	9

Consultants have not been used in first half of year - this scheme replaced the Local Plan Inquiry cost centre